

Londonderry Township Board of Supervisors
Meeting Minutes
February 6, 2012

The Londonderry Township Board of Supervisors held their Re-Organizational meeting and Regular scheduled meeting on Monday, February 6, 2012, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Andy Doherty, Chairman
Ronald Kopp, Vice Chairman
Anna Dale, Member
Mike Geyer, Member
Bart Shellenhamer, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager

Mike Johnson, GC Manager
Peter Henninger, Solicitor
Andrew Kenworthy, Engineer

Absent: Darrin Robinson, Code/Zoning Officer; John Kesler, PW Director;
Deana Corrigan, Treasurer

Salute the Flag

Citizen's Input – None

Approval of Minutes – January 18, 2012

Mr. Shellenhamer motioned to approve the January 18, 2012 minutes as presented, Mr. Kopp seconded the motion. Motion approved.

Manager's Report – Steve Letavic

Park Planning Grant

Mr. Letavic informed the board of his research on the C2P2 Grant which is a \$10,000 matching grant for park planning and development.

Mrs. Dale motioned to have Mr. Letavic file the grant application, Mr. Kopp seconded. Motion approved.

FEMA Flood Hazard Mitigation Grant

Mr. Letavic informed the board that the grant application is due at the end of February and the cost to the township would be \$16,000.00.

Mr. Kopp motioned to file the FEMA Flood Hazard Mitigation Grant Application, Mr. Shellenhamer seconded. Motion approved.

Resolution 2012-3 Designation of Agent for HMGP

Mr. Shellenhamer motioned to approve Resolution 2012-3 designating Steve Letavic as the agent for the Hazard Mitigation Grant Program, Mrs. Dale seconded. Motion approved.

Work Flow Calendar

Mr. Letavic reported that he is currently working with department heads on the calendar and once it is ready he will forward it to the board.

Audit Report

Financial statements and management discussion report will be ready in May at which time Mr. Letavic will share the findings with the board. The auditors seemed pleased and a good report is expected.

Treasurer's Report – Steve Letavic for Deana Corrigan

Payment of Invoices

Mr. Letavic requested approval to pay invoices in the amount of:

General Fund	\$80,429.17
Golf Course	\$22,628.22
Escrow	\$0.00
Liquid Fuels	\$13,801.29

Mrs. Dale motioned to approve payment of invoices as requested, Mr. Geyer seconded. Motion approved.

Gaming Grant Funds– Steve Letavic for Deana Corrigan

Mr. Letavic requested permission to pay \$11,106.00 to Doug Lamb Construction for the Roundtop Road project as recommended by HRG.

Mrs. Dale motioned to pay \$11,106.00 to Doug Lamb Construction, Mr. Kopp seconded. Motion approved.

Mr. Letavic requested permission to submit reimbursement to DCED relative to the Roundtop Road project.

Mrs. Dale motioned to pay \$11,106.00 to Doug Lamb Construction, Mr. Shellenhamer seconded. Motion approved.

Zoning & Codes – Steve Letavic for Darrin Robinson

Township Inspection Districts

Mr. Letavic explained to the board that Mr. Robinson has divided the township into four districts. Each week he will drive a different district to familiarize himself with the township, identify businesses and signs and also look for code violations.

Golf Course – Steve Letavic for Mike Johnson

Mr. Johnson informed the board that the Superbowl Party was a success with approximately 61 people in attendance.

He is also marketing the golf course aggressively this winter and has a new Friday night couples league signed up that should be a great addition. Total revenue for January was \$9,141.03. Total golf outings to date is 78. The new golf carts are due to arrive in February.

Sam Risteff and Paul Schmidt will be attending the Genesis Turf Conference on February 15th.

DCNR has accepted and authorized the Tree Grant planting plan for Sunset Park.

Public Works – Steve Letavic for John Kesler

Mr. Kesler had submitted a report for work completed in January and plans for February.

Solicitor's Report – Peter Henninger

Resolution 2012-4 Golf Cart Lease

Mr. Shellenhamer motioned to approve Resolution 2012-4, Mrs. Dale seconded. Motion approved.

OLSDS Ordinance Update

Mr. Henninger informed the board that he should have a draft of the On-Lot Sewage Disposal System potentially to the members by week's end. Mr. Henninger recommended that in the future the board should hold 1-2 public meetings to explain to residents what will be expected by DEP.

Engineer - Andrew Kenworthy

537 Plan Update

Mr. Kenworthy informed the board that HRG is going through the evaluation checklist and will be contacting residents in early March. A draft of the plan is scheduled to be completed in June.

Construction Updates

Roundtop Road Bridge

Notice to proceed was given to the contractor effective Jan. 5, 2012.

Foxianna Road Bridge

Design work & project manual are complete. Anticipated bid advertising on Feb. 13th & 16th with the intended opening on March 5th. Estimated substantial completion by July 3, 2012.

On-Lot Sewage Disposal System Ordinance (OLSDS)

Draft was sent to SEO and comments have been received. Second draft being finalized for Board consideration.

Emergency Generator Containment

Plans are being finalized for delivery to the township by February 15, 2012.

ARLE Grant

Design and specs are in process. Anticipate submitting to PennDOT at the end of March.

EMA – Sam Naples
No Report

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New Business

None

Old Business

None

Mr. Doherty adjourned to Executive Session at 8:10pm. Executive Session ended at 9:20pm.

Mr. Shellenhamer motioned to adjourn the Regular Meeting at 9:21pm, Mr. Geyer seconded. Motion approved.